

Accounts for Highgarden Real Estate Agents

- **IMS** <https://highgarden-indianapolis.com/Login.aspx>
Client management database for self-generated and company leads. **ALL SELF-GEN LEADS MUST BE ENTERED IN YOUR DATABASE TO CREATE A LEAD ID (office requirement).**
- **Forms** <https://forms.skyslope.com/>
Online contract creator - linked to SkySlope for easy file submission when you have an accepted offer.
- **SkySlope** <https://app.skyslope.com/login.aspx>
Online file management for listings and transactions, DigiSign digital signature platform. All transactions are submitted to our office through this site.
- **Highgarden Forms** www.highgardenforms.com
PDF form creator website for cancellation & rental/referral forms. These are needed when you have a SkySlope file that cancels and for turning in a rental/referral payment to accounting.
- **Gmail** www.gmail.com
Highgarden-provided email account.
- **The Agent Locker** www.theagentlocker.com
Proprietary Highgarden website containing all company-provided documents, marketing materials, business card ordering link, company calendar, training videos, company store, links to all necessary websites, etc. This is the MOST IMPORTANT TOOL you have access to as a Highgarden agent!
- **Matrix/BLC** <https://idp.miborsecurity.com/idp/Authn/UserPassword>
Listing database for properties available, pending, & sold, Comparative Market Analysis creator.